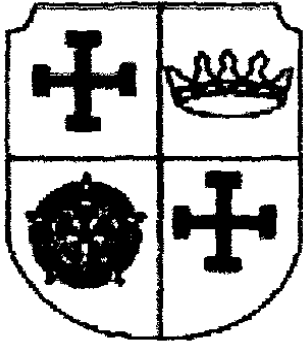


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Parish Council
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Bamber Bridge,
PR5 6UU
Tel: 01772 304841
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clerk@whittlelewoodsparishcouncil.org.uk

6th March 2023

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 13th February 2023, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 13th March 2023

Apologies:

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

New

3 Bluebell Close Whittle-Le-Woods Chorley PR6 7RH

Application for work to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1993: T12 Oak - 2 metre crown reduction.

Reference 23/00197/TPO | Alternative Reference PP-11983741

Application Validated Thu 09 Mar 2023 | Status Awaiting decision

Passed to Tree Warden

The Croft Shaw Hill Drive Whittle-Le-Woods Chorley PR6 7PN

Application for works to protected trees - Chorley BC TPO 2 (Whittle-le-Woods) 1991: Oak T1 - Crown raise, 5% thin; Oak T2 - Crown raise to 7 metres, secondary branches only; Oak T5 - Reduce back from house by 2 metres Open for comment icon

Ref. No: 23/00071/TPO | Received: Thu 26 Jan 2023 | Validated: Thu 02 Feb 2023 | Status: Awaiting decision

Passed to tree warden

Notification of intention to upgrade existing electronic communications apparatus (17.5m high lattice tower) including the removal of 3no. existing antennas and the installation of 6no. antennas and associated ancillary works.

02 Site 005162 Telecommunication Mast 550M North Of Disleys Farm Moss Lane Whittle-Le-Woods

No comment required

Land 85M East Of 48 Town Lane Whittle-Le-Woods

Permission in principle application for a for up to 9 no. detached dwellings

Reference 23/00163/PIP | Alternative Reference

Ref. No: 23/00169/NOT | Received: Thu 23 Feb 2023 | Validated: Thu 23 Feb 2023 | Status:

Awaiting decision

Application Validated Wed 22 Feb 2023

Status Awaiting decision

The Parish Council comprises people who have lived in the village for decades. Our response is based on local knowledge and the living memory of senior residents. It is supported by official documents held by CBC, Manager of Waste Services. We are aware the site was used as landfill in the last century. It is widely understood to contain asbestos. There is a strong belief that illegal tipping also took place reportedly, on occasions, during hours of darkness. The land now appears

neglected and the perimeter fencing has not been maintained in some time. A levelling exercise undertaken in recent years has resulted in a mound/build-up at the western end with no supporting wall. Drainage to the south will be into a natural stream which crosses a BHS, and residential gardens, on its way to the River Lostock. Neighbours report witnessing occasional 'mini explosions' which suggests to us methane still builds up; we understand there have been methane venting pipes in the ground but these are no longer visible. Observations from the road suggest the foliage to be unhealthy and less than natural growth over time. We believe this may be a symptom of inadequate capping off when tipping ceased. Additionally, we have a report of Japanese knotweed to the south western side, which we believe was treated several years ago. There is no doubt in our minds that this land could benefit from expert attention but we have grave misgivings regarding its suitability for development. The Parish Council OBJECTS to any decision that indicates development is possible unless detailed, investigative, professional plans are presented, and agreed, by CBC in the first instance. These must establish exactly what is buried and how it could be made safe. We expect this would mean removal and many large vehicles on Town Lane, with the inherent risks already known to LCC Highways. We would wish to see expert monitoring for potential contamination of the local watercourse, should the land be disturbed.

5 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: Oak T1, Oak T2 and Lime T3 - Prune overhanging branches to provide clearance from the conservatory.

Ref. No: 23/00123/TPO | Received: Fri 10 Feb 2023 | Validated: Tue 21 Feb 2023 | Status:

Awaiting decision

Passed to tree warden

Grandfells Shaw Hill Whittle-Le-Woods Chorley PR6 7PP

First floor side extension

Reference 23/00128/FULHH | Alternative Reference PP-11924788

Application Validated Fri 10 Feb 2023 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

2 Riley Place Whittle-Le-Woods Chorley PR6 7FU

Single storey rear extension

Reference 23/00072/FULHH | Alternative Reference PP-11881889

Application Validated Thu 26 Jan 2023

Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

193 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Erection of a detached garage (resubmission of planning application ref: 22/01052/FULHH)

Reference 23/00135/FULHH | Alternative Reference PP-11934411

Application Validated Mon 13 Feb 2023

Status Awaiting decision

This garage is sited to close to Chorley Old Road. It is not in keeping with the street scene and is beyond the building line. This application should be refused.

10 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Application for a certificate of lawfulness for a proposed single storey rear extension

Reference 23/00099/CLPUD | Alternative Reference PP-11743367

Application Validated Fri 03 Feb 2023

Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

6 Crostons Farm Drive Whittle-Le-Woods Chorley PR6 7YN

Decking and open gazebo

Reference 23/00066/FULHH | Alternative Reference PP-11872434

Application Validated Wed 25 Jan 2023

Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Single storey rear extension (following demolition of existing rear projection)

Ref. No: 22/01318/FULHH | Received: Sat 24 Dec 2022 | Validated: Sat 24 Dec 2022 | Status:

Granted

Whittle Surgery 199 Preston Road Whittle-Le-Woods Chorley PR6 7PS

Erection of extension/porch to front elevation and installation of access ramp and erection of fencing to side (north) elevation to facilitate provision of plant storage/refuse compound

Ref. No: 22/01317/FUL | Received: Fri 23 Dec 2022 | Validated: Fri 23 Dec 2022 | Status: Granted

145 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Replacement and enlargement of dormer to front, new dormer to rear, internal alterations and alterations to external openings

Ref. No: 22/01279/FULHH | Received: Tue 13 Dec 2022 | Validated: Mon 19 Dec 2022 | Status:

Granted

Shaw Hill Lodge Dawson Lane Whittle-Le-Woods Chorley PR6 7DT

Demolition of existing conservatory, erection of single storey rear extension with balcony and decking, roof alterations including hip to gable conversions with front and rear dormers and conversion of detached double garage into games room

Ref. No: 22/01226/FULHH | Received: Fri 25 Nov 2022 | Validated: Tue 13 Dec 2022 | Status:

Granted

Norwood Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Single storey front infill extension over existing garage

Ref. No: 22/00962/FULHH | Received: Tue 06 Sep 2022 | Validated: Tue 06 Sep 2022 | Status: Granted

Notification of intention to install 1no. 11m wooden pole for the provision of fixed line broadband electronic communications apparatus

Chorley Old Road Whittle-Le-Woods

Ref. No: 23/00122/NOT | Received: Thu 09 Feb 2023 | Validated: Thu 09 Feb 2023 | Status: Granted

Other

192 Town Lane Whittle-Le-Woods Chorley PR6 8AG

Two storey side extension and single storey rear extension (following demolition of existing conservatory)

Ref. No: 23/00033/FULHH | Received: Thu 12 Jan 2023 | Validated: Thu 12 Jan 2023 | Status: Withdrawn

5. Matters Arising

CIL Funding request – St Chads School

CIL Funding request – Whittle-le-Woods Primary School

King Charles III coronation – Commemorative coins are now available

Date for youth events to be agreed – suggested the trampolines and bouncy castle again as these were well received

Cllr Bell wishes to step down from the Neighbourhood Area Meetings – appointment of a Councillor to replace Cllr Bell required.

Clayton Landfill meeting feedback

The date for the April Meeting falls on the 10th April which is Easter Monday. The Clerk suggests a change of date for the meeting.

Request for a new bin at the Canal Basin (from member of public)

6. Clerks Update

The Flood Committee have provided a list of items to be purchased (attached) to be approved. Total cost £2111.72.

A justification for the purchase of each item has been provided (attached)

Treexpert have been requested to carry out the felling of the Ash Tree on the Canal Basin.

Full costings provided for SpIDS project (CIL Funded)

A quote for the repairs to the handrail on Brewery Fields has been received from Taylor and Taylor (attached) of £80+vat. The Clerk has requested that the works go ahead.

A document showing the benches and the maintenance requirements has been created following the provision of information from Parish Councillors. (See attached)

Newsletter update – the quote for the design, printing and delivery of a 12 page newsletter is £2,358.88+vat. This is a one-off cost as it includes the new design of the newsletter and the photographs of the Parish Councillors plus the printing and delivery is all included.

Quotes received for restoration of the telephone boxes. 2 options available.

7. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-124	Easy Websites	Monthly payment	-£27.60
bacs	22/23-125	Employee 1	March Salary	-£781.01
bacs	22/23-126	Employee 2	March Salary	-£461.13
dd	22/23-127	LLC Pension	Pension payment	-£395.15
bacs	22/23-128	David Hull	Invoice 4 of 4 Maintenance	-£924.00
bacs	22/23-129	Employee 1	Expenses Jan to March 23	-£276.87
bacs	22/23-130	IP Jones Fencing	Height Barrier for Playing Field	-£2,423.17
bacs	22/23-131	Npower	Electricity Supply (Christmas lights)	-£8.62
bacs	22/23-132	War Memorial Committee	Precept for War Memorial Committee	-£2,000.00

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

8. Any Other Business

9. Confidential Items

REMOVED

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/03/2023		Payment	dd		22/23-124	Easy Websites	Monthly payment	-£ 27.60
28/03/2023		Payment	bacs		22/23-125	Employee 1	March Salary	-£ 781.01
28/03/2023		Payment	bacs		22/23-126	Employee 2	March Salary	-£ 461.13
17/03/2023		Payment	dd		22/23-127	LLC Pension	Pension payment	-£ 395.15
13/03/2023		Payment	bacs		22/23-128	David Hull	Invoice 4 of 4 Maintenance	-£ 924.00
13/03/2023		Payment	bacs		22/23-129	Employee 1	Expenses Jan to March 23	-£ 276.87
13/03/2023		Payment	bacs		22/23-130	IP Jones Fencing	Height Barrier for Playing Field	-£ 2,423.17
13/03/2023		Payment	bacs		22/23-131	Npower	Electricity Supply (Christmas lights)	-£ 8.62
13/03/2023		Payment	bacs		22/23-132	War Memorial Committee	Precept for War Memorial Committee	-£ 2,000.00
March Totals								-£7,297.55

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£3,039.70	-£424.39	-£23.00	-£23.00	-£302.09	-£8,417.30	£252.70
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00	£0.00	£0.00	£0.00	£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,555.19	-£1,877.71	-£1,726.65	-£1,604.03	-£2,128.20	-£1,637.29	-£23,020.99	£979.01
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,000.00	-£4,000.00	-£2,000.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	-£5,039.96	£0.04
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	£0.00	-£16.96	-£924.00	£0.00	£0.00	-£924.00	-£4,948.11	£13,301.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00	£0.00	£0.00	£0.00	-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£245.25	£2,254.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,495.03	-£720.00	£0.00	£0.00	-£2,215.03	£1,284.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£178.17	£186.68	£178.01	£0.00	£934.87	£934.87
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£613.13	-£418.84	-£274.60	-£563.00	-£414.86	-£5,282.97	-£5,282.97
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£178.17	£186.68	£0.00	£0.00	£35,100.87	£35,100.87
Total Payments	£78,060.00	-£3,907.78	-£2,779.75	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	-£2,714.20	-£2,019.31	-£59,756.98	£18,303.02
CIL Payment		-£2,450.00	-£6,477.44	-£629.57			-£3,500.00		-£499.00	-£159.25	-£1,350.00	-£3,032.00	-£7,297.55	-£25,394.81	-£25,394.81
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£147,989.14
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06	£452.90	£1,298.77	£964.45
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32	£267,707.32	£261,072.17	£254,250.18
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,160.22	£262,370.94	£255,214.63
Precept / CIL Amount to deposit account				£59,070.00											
CIL Payments				-£2,450.00	-£6,477.44	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	-£1,350.00	-£3,032.00	-£7,297.55
Payments this month				-£3,907.78	-£2,779.75	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	-£2,714.20	-£2,019.31
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£178.17	£186.68	£0.00	£0.00
Unpresented Payments															
Unpresented Receipts															
Balance at month end				£277,527.79	£275,642.24	£268,510.78	£261,444.65	£256,986.26	£248,291.76	£251,567.19	£272,969.47	£268,278.39	£261,855.29	£256,624.74	£245,897.77